

TO: \_\_\_\_\_  
and all others whom it may concern

LEEDS BUILDING SOCIETY ("the Society") of 105 Albion Street, Leeds LS1 5AS.

HEREBY GIVES YOU NOTICE that by a Legal Mortgage dated ...../...../.....  
made by the Society (1) and .....

..... (the Borrower(s) (2)  
the Borrowers interest in the leasehold land situate and known as

.....  
.....

was charged by way of legal mortgage with the payment of all monies payable by the Borrower to the Society in accordance with the said Legal Mortgage.

As a consequence of this notice you must state the Society's name and address in any proceedings for forfeiture of the Lease/Underlease short particulars of which appear below.

DATE OF LEASE OR UNDERLEASE	PARTIES
_____	_____ _____

**It is requested that notice be given to the Society of any default on the part of the Borrower in paying the rent or performing the tenants covenants.**

SIGNED .....  
Solicitors/Licensed Conveyancers to the Society

ADDRESS .....  
.....

REFERENCE ..... DATE: .....

**ON RECEIPT OF THIS NOTICE PLEASE COMPLETE AND RETURN THE COPY TO THE SOCIETY'S SOLICITORS OR LICENSED CONVEYANCERS NAMED ABOVE.**

In the event of any notice or forfeiture proceedings after the acknowledgement of this notice please serve:

Head of Collections Department, Leeds Building Society.  
105 Albion Street, Leeds LS1 5AS

ensuring in all instances that you quote the Borrowers name and the following account number

\_\_\_\_\_

RECEIVED on the ..... day of ..... 20 .....  
a notice of which this is a true copy.

Signed.....