

105 ALBION STREET, LEEDS LS1 5AS DX 12299

Name & Address of solicitor/licensed conveyancer
(including DX number)

		Account Number:	
		Full Name(s) of Borrowers	
		Full Address of Property	
		Solicitors/ Licensed Conveyancers Reference	

REGISTERED TITLE ONLY - (for unregistered title see overleaf)

Please tick the boxes to indicate the documents enclosed

PROPERTY DOCUMENTS		Charge Certificate; Title Number:
		Mortgage Deed/Standard Security; Dated:

IMPORTANT In accordance with the Law Society's recommendation, deeds prior to registration at H.M. Land Registry which are completely obsolete should be removed with the borrowers consent. Any pre-registration documents which are forwarded should be listed below as a single item.

DATE	DESCRIPTION OF DOCUMENTS	PARTIES

NOTE: The deeds and documents will **not** be checked by the Society. The Society's solicitors/licensed conveyancers are reminded of their obligation to ensure that all deeds are properly completed and executed.

RECEIPT IS ACKNOWLEDGED OF THE ABOVE DOCUMENTS.

Signature _____ Date _____
(for the Society)

Please return three copies to the Society. Two copies will be retained by the Society and the other receipted and returned to you.

UNREGISTERED TITLE ONLY

List below all unregistered title deeds and documents and any other documents required by the Society.

DATE	DESCRIPTION OF DOCUMENTS	PARTIES

NOTE: The deeds and documents will **not** be checked by the Society. The Society's solicitors/licensed conveyancers are reminded of their obligation to ensure that all deeds are properly completed and executed.

RECEIPT IS ACKNOWLEDGED OF THE ABOVE DOCUMENTS.

Signature _____ Date _____
(for the Society)

Please return three copies to the Society. Two copies will be retained by the Society and the other receipted and returned to you.