

105 ALBION STREET, LEEDS LS1 5AS DX 12299

Name & Address of solicitor/licensed conveyancer
(including DX number)

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Account Number: _____
Full Name(s) of Borrowers _____
Full Address of Property _____
Solicitors/ Licensed Conveyancers Reference _____

REGISTERED TITLE ONLY - (for unregistered title see overleaf)

Please tick the boxes to indicate the documents enclosed

PROPERTY DOCUMENTS	<input type="checkbox"/>	Charge Certificate; Title Number:
	<input type="checkbox"/>	Mortgage Deed; Dated:

IMPORTANT In accordance with the Law Society's recommendation, deeds prior to registration at H.M. Land Registry which are completely obsolete should be removed with the borrowers consent. Any pre-registration documents which are forwarded should be listed below as a single item.

DATE	DESCRIPTION OF DOCUMENTS	PARTIES

NOTE: The deeds and documents will **not** be checked by the Society. The Society's solicitors/licensed conveyancers are reminded of their obligation to ensure that all deeds are properly completed and executed.

RECEIPT IS ACKNOWLEDGED OF THE ABOVE DOCUMENTS.

Signature _____ Date _____
(for the Society)

Please return three copies to the Society. Two copies will be retained by the Society and the other receipted and returned to you.

UNREGISTERED TITLE ONLY

List below all unregistered title deeds and documents and any other documents required by the Society.

DATE	DESCRIPTION OF DOCUMENTS	PARTIES

NOTE: The deeds and documents will **not** be checked by the Society. The Society's solicitors/licensed conveyancers are reminded of their obligation to ensure that all deeds are properly completed and executed.

RECEIPT IS ACKNOWLEDGED OF THE ABOVE DOCUMENTS.

Signature _____ Date _____
(for the Society)

Please return three copies to the Society. Two copies will be retained by the Society and the other receipted and returned to you.