

# Notice of Annual General Meeting 2021



**Notice is given that the 146th Annual General Meeting (AGM) of the members of Leeds Building Society will be held on Friday 16 April 2021 at 105 Albion Street, Leeds, LS1 5AS at 11am for the purpose of considering and, if thought fit, approving the resolutions set out in this Notice.**

As a result of the evolving pandemic and public health and safety concerns, regretfully, we will be unable to allow members of the public to attend the meeting in person.

A minimum number of Directors and Society colleagues, who are also voting members, will attend the meeting in person to satisfy the quorum requirements for a valid meeting. Such Directors and colleagues will follow the latest government guidance regarding social distancing, in place at the time of the meeting.

This year, eligible voting members will be able to watch a recording of the AGM. Further details of how to watch a recording of the meeting online, vote and submit any questions in advance of the meeting are included within this Notice and the member magazine.

Our annual report and accounts and member magazine are available on our website at, [leedsbuildingsociety.co.uk/reports](https://leedsbuildingsociety.co.uk/reports) or on request by writing to the Society's Secretary, Leeds Building Society, 105 Albion Street, Leeds, LS1 5AS. Please note, dispersed working arrangements may lead to some short delays in issuing requests for postal annual report and accounts. Therefore, we recommend you use the link above to access our annual report and accounts and our member magazine.

## Ordinary Resolutions

To consider and, if thought fit, pass the following resolutions as Ordinary Resolutions:

### 1 To receive the Directors' Report, the Annual Accounts, the Annual Business Statement and the Auditors' Report for the year ended 31 December 2020.

*The Directors' Report, Annual Accounts and Annual Business Statement are required to be received formally by members at the AGM. The Society also adopts the convention of members formally receiving the Auditors' Report. Please see our Annual Report and Accounts for further details and our member magazine for a summary.*

### 2 To re-appoint Deloitte LLP as Auditors until the conclusion of the next AGM.

*As a building society, the Society is required by law at each AGM to appoint external auditors who are to hold office until the end of the next AGM. The Board is proposing the re-appointment of Deloitte LLP.*

### 3 To approve the Directors' Remuneration Report (excluding the Remuneration Policy) for the year ended 31 December 2020.

*This vote will be treated as advisory only and the directors entitlement to remuneration is not conditional on this resolution being passed. A full version of the Directors' Remuneration Report is in our Annual Report and Accounts and the summary Directors' Remuneration Report is set out within the member magazine.*

### 4 To approve the Directors' Remuneration Policy as contained in the Directors' Remuneration Report for the year ended 31 December 2020.

*The Society is not required to submit the Directors' Remuneration Policy (as contained in the Directors' Remuneration Report) to a binding vote, but has decided to submit the policy to a vote of members on an advisory basis at least every three years or when the policy is subject to change. This year, it is three years since the policy was last submitted for approval by members. The Directors' Remuneration Policy is set out within the Annual Report and Accounts and a summary is contained within the member magazine.*

## Election and re-election of Directors

### 5 To consider and if thought fit, elect and re-elect the following as Directors:

(a) to elect Neil Anthony Fuller	(f) to re-elect David Fisher
(b) to re-elect Annette Marie Barnes	(g) to re-elect Andrew John Greenwood
(c) to re-elect Andrew Peter Conroy	(h) to re-elect Gareth John Hoskin
(d) to re-elect Iain Charles Andrew Cornish	(i) to re-elect Lynn Reston McManus
(e) to re-elect Richard Guy Fearon	

*All Directors on the Board are standing for election or re-election. The Board considers that all Directors standing for election or re-election continue to be effective, have the requisite skills, knowledge and experience and demonstrate the necessary commitment to their roles. The biographical details of each director standing for election and re-election are included within the member magazine.*

By Order of the Board

### Katherine Tong

Director of Legal and Compliance and Secretary  
25 February 2021

## Notes

- These Notes form part of this Notice of AGM.
- You can name the Chair or anyone as your representative and they do not need to be one of our members. Unfortunately as the meeting will be closed to members of the public, if you appoint someone other than the Chair as your representative they will not be able to attend the meeting. You will instead be treated as having appointed the Chair and not the other named person as your representative and your vote will be counted accordingly. The Chair of the Meeting will act as your representative and follow any voting instructions you give. Please read the instructions on the voting form or on the online voting site for further details.
- You are entitled to vote if:

Age: You are at least 18 years of age on 16 April 2021; and

Membership: You are the sole or first named account holder on;

- a share account with the Society with a balance on your account of at least £100 on 31 December 2020, and you have remained a shareholding member of the Society (whatever your account balance is) continuously between 31 December 2020 and the voting date; or

- a mortgage account with the Society and owed at least £100 to the Society on a mortgage loan as a borrowing member on 31 December 2020, and you are also a borrowing member of the Society (owing us at least £100) on the voting date.

The voting date is either Wednesday 14 April 2021 if you are appointing a representative to vote for you by proxy or if you are voting online (votes must be received by 11am on 14 April 2021) or Friday 16 April 2021 for those limited attendees who attend and are eligible to vote in person at the AGM.

## Watch the AGM and ask a question

Your safety, and that of colleagues, is of great importance to us and unfortunately, we're unable to allow members of the public to attend this year's AGM. This is due to the evolving pandemic and public health and safety concerns.

However, there are still multiple ways you can get involved. We value your views and we would normally encourage you to attend the AGM and ask any questions you may have, in person. This year, if you have any questions, you can submit these using the details shown below and we will respond to you directly.

Email: [agm@leedsbuildingsociety.co.uk](mailto:agm@leedsbuildingsociety.co.uk)

Post: **Society's Secretary, Leeds Building Society, 105 Albion Street, Leeds, LS1 5AS**

Please note, dispersed working arrangements may lead to some short delays in issuing responses. Therefore, it is recommended that questions are raised by email, where possible.

Although you can submit a question in branch, please only do so if you are already visiting to carry out an essential transaction.

Please ensure any questions reach us by Wednesday 14 April by email or post, and Friday 9 April in branch. A selection of themed questions will be answered during the AGM and we'll respond to all questions directly. We will also provide a selection of themed frequently asked questions on our voting website which you can view before you vote.

You'll be able to watch a recording of the event from the comfort of your own home, from Wednesday 21 April to Friday 21 May 2021. Details of how to access the recording can be found on the voting form or on the online voting site.

## Ways to Vote



### Online

Go to [leedsbuildingsociety.co.uk/voting](https://leedsbuildingsociety.co.uk/voting) and follow the on-screen instructions. You will need your voting codes from your paper voting form or voting email. Online voting is available **24 hours a day until 11am on Wednesday 14 April 2021.**



### By Post

To vote by post, complete, sign and date the declaration in either the Quick Vote or Standard Vote section of your paper voting form, as appropriate, then return the voting form to the Scrutineers in the pre-paid envelope provided (Leeds Building Society Scrutineers, Civica Election Services, London, N81 1ER). The form must be received by the Scrutineers by **11am on Wednesday 14 April 2021.**



### In Branch

To vote in branch, complete, sign and date the declaration in either the Quick Vote or Standard Vote section of your paper voting form, as appropriate, then take the voting form to any branch and place it in the ballot box provided by **Friday 9 April 2021.** Although you can vote in branch, please only do so if you are already visiting the branch for an essential transaction.