

Savings

# Child Trust Funds Bonus Saver

Non-stakeholder

## What if I need advice?

If you feel that after reading this information you require advice, please see an Independent Financial Advisor. Leeds Building Society does not offer this service.

## Where can I get more information on the Child Trust Fund?

In the first instance we would recommend contacting HM Revenue & Customs either by logging on to:

[www.childtrustfund.gov.uk](http://www.childtrustfund.gov.uk)

or phoning the helpline on: **0845 302 1470** (8am-8pm).

Alternatively please feel free to contact your local Leeds Building Society branch or call our customer helpline on **0113 225 7777** for further assistance.

The Leeds Building Society CTF Bonus Saver Account (Issue 2) - Non-Stakeholder is a cash-deposit CTF. Stakeholder CTFs and security based CTFs are available from other providers.

Leeds Building Society is a member of the Building Societies' Association. The Society is a participant in the Financial Services Compensation Scheme established under the Financial Services and Markets Act 2000, compensation may be available if the Society cannot meet its liabilities in respect of this product, please see the General Investment Conditions for full details.

The Society is covered by the Financial Ombudsman Service. We may monitor and/or record your telephone conversations with the Society to ensure consistent service levels (including staff training).

The Society's main business is the provision of savings products, mortgages and general insurance. The Society offers some investment products that may be operated through branches and by post and certain products which can be operated by post only.

Leeds Building Society is authorised and regulated by the Financial Services Authority and our registration number is 164992. You can check this on the FSA Register by visiting the FSA website at [www.fsa.gov.uk](http://www.fsa.gov.uk) or by contacting the FSA on 0845 606 1234.

Other taxes or costs may exist that are not paid by Leeds Building Society.

**Large text, Braille and audio tape versions of our brochures are available on request.**



Child Trust Fund 

	<a href="http://leedsbuildingsociety.co.uk">leedsbuildingsociety.co.uk</a>
	<b>0113 225 7777</b>
	105 Albion Street, Leeds LS1 5AS



# Non-stakeholder Leeds Building Society CTF Bonus Saver Account (Issue 2)

The Leeds Building Society Child Trust Fund Bonus Saver Account (Issue 2) is a cash based savings account which provides a risk free home to save for your child's future.

You can top up the account with additional contributions of up to £3,600 each year. This could be with payments as small as a £10 birthday or Christmas gift or you could choose to make a regular monthly payment into the account.

## A great savings rate

The Account will pay a rate of interest that is not less than 1% below Bank of England Base Rate for the term.

## Added bonus

Your child could also benefit from an additional 1.25% p.a. bonus. To qualify for this bonus you must make two further £600 contributions, one per year for the next two years to the account between the account opening date and each of your child's next two birthday anniversaries. This bonus will be paid in addition to other interest payable on your child's birthday. The bonus is payable on the first and second birthday anniversaries from the account opening date, but not on any further birthday anniversaries.



## Tax-free savings

There's no personal tax to pay on any growth in a CTF account and the money your child receives when they are 18 is tax free (provided they are a UK resident at the time).

Tax free means free from income and capital gains taxes for plans taken out under current legislation - this favourable tax treatment depends on individual circumstances and may be subject to change in the future.

## keyfacts<sup>®</sup>

The Financial Services Authority is the independent financial services regulator. It requires us, Leeds Building Society, to give you this important information to help you to decide whether our CTF Bonus Saver Account (Issue 2) - Non-Stakeholder is right for you. You should read this document carefully so that you understand what you are buying, and then keep it safe for future reference.

Summary Box Key Product Information for Our Savings Accounts	
Account Name	CTF Bonus Saver Account (Issue 2) - Non-stakeholder
Interest Rate (AERs)	The Account will pay a rate of interest that is not less than 1% below the Bank of England Base Rate for the term.
Tax Status	This is a tax-free account so interest payable is exempt from income tax. Tax advantages of the CTF depend on individual circumstances and may be subject to change in the future.
Conditions for bonus payment	An additional bonus of 1.25% p.a. is payable if two further £600 annual contributions, one per year for the next two years, are made to the account between the account opening date and each of your child's next two birthday anniversaries. The bonus will be paid in addition to other interest payable on your child's birthday. The bonus is payable on the first and second birthday anniversaries from the account opening date, but not on any further birthday anniversaries.
Withdrawal arrangements	Access to funds is only available when the child is 18 years of age and only the child can access the funds.
Access	Account can be opened and operated through any of our branches, or by post.

## Other product features

- Minimum and maximum investment** The minimum investment is the £50 Voucher (this must be used to open the account). The maximum investment is £3,600 per year in addition to the HM Revenue & Customs' contribution.
- When is interest paid?** Interest is paid annually, on the day before the child's birthday.
- How is interest paid?** Interest is added to the account.
- Transfers** You can transfer the Account free of charge to a different provider at any time, subject to the agreement of the new provider.

# How do I open a Leeds Building Society Child Trust Fund Bonus Saver Account?

To open an account at a branch or by post you only need to provide:

- A fully completed and signed application form
- A deposit for your investment (for postal applications, a personal cheque is preferred).
- The voucher.

Under the Money Laundering Regulations and Financial Services Authority rules, we are required to verify the identity of investors. For our current requirements, please see the General Investment Conditions leaflet. Alternatively, you may contact your local branch, call our Customer Helpline on 0113 225 7777 or visit our website.

## What if I need advice?

If you feel that after reading this information you require advice, please see an Independent Financial Advisor. Leeds Building Society does not offer this service.

## What if I change my mind?

If you apply by post you have 14 days to notify us (in writing) if you are not happy with your choice of account.

Please write to:  
Customer Services,  
Leeds Building Society,  
105 Albion Street,  
Leeds LS1 5AS.

The account will only be opened once the 14 day period has expired. Within that period we will, if instructed by you, return the voucher to the Registered Contact. You are not able to cancel a CTF once it is open, you may only transfer to another provider.

## What if I have a complaint?

We aim to provide a high quality service to customers at all times. Unfortunately mistakes do occur, but when this happens we shall do our best to resolve problems or misunderstandings which arise.

Should you need to refer a matter of complaint to us, details of the procedure are available from your local branch or our Customer Helpline.

Ultimately, your complaint may be referred to the Financial Ombudsman Service of South Quay Plaza, 183 Marsh Wall, London E14 9SR or the Financial Services Authority of 25 The Colonnade, Canary Wharf, London E14 5HS.

# Application form Checklist

## Please remember!

Whichever way you choose to open your child's account, you **MUST** send in the voucher before we can go ahead.

- Have you enclosed the CTF voucher and written the Unique Reference Number clearly on the application form?
- Has the Registered Contact fully completed, signed and dated the application?



## Terms and Conditions

The Society's General Investment Conditions will apply unless (and to the extent that) they are inconsistent with these Terms and Conditions.

(effective from date of account opening).

1. Only one Child Trust Fund account ("Account") may be opened per eligible child. (Eligible children are those who are born on or after 1 September 2002, who live in the UK and who have been awarded Child Benefit).
2. The Account will be opened and operated by us in accordance with the Child Trust Funds Regulations 2004 (as may be amended from time to time).
3. The Account may not be held in joint names or by a Trustee.
4. An application for the Account must be made by a person aged 16 or over who has parental responsibility for the eligible child ("Registered Contact"). Where the eligible child is 16 or over, only the child can open the Account. The Account will be opened in the name of the child.
5. In order to open the Account, the Registered Contact must hand over the original Child Trust Fund voucher issued under the Child Trust Funds Act 2004 ("the Voucher") to the Society. A copy of the Voucher is not acceptable. The Voucher will only be returned to the Registered Contact should the Account application not proceed for any reason. Where an application to open the Account is made by post, the Account will be opened once any cooling off period has expired, and interest will be paid from the date of account opening and will not be backdated to the date of receipt of the application. The minimum initial deposit required to open the Account will be the amount as stated on the Voucher.
6. We will act on instructions from the Registered Contact until the child reaches 16. Once the child reaches 16, the child will need to apply to become the Registered Contact on the account and we will only act on instructions issued by the child, even if the Registered Contact details are not updated. If the child does not apply to be the Registered Contact, we will continue to act on the last instructions given by the person who was Registered Contact before the 16th birthday of the child.
7. The Account will pay a rate of interest that is not less than 1% below the Bank of England Base Rate for the term. An additional bonus of 1.25% p.a. is payable if two further £600 annual contributions, one per year for the next two years, are made to the account between the account opening date and each of your child's next two birthday anniversaries. This bonus will be paid in addition to other interest payable on your child's birthday. The bonus is payable on the first and second birthday anniversaries from the account opening date, but not on any further birthday anniversaries.
8. The interest rate payable on the account is variable and may be changed, in accordance with the Society's General Investment Conditions.
9. Interest will be paid annually, on the day before the child's birthday.
10. Interest will be exempt from UK income tax provided that all terms and conditions are met. The tax treatment of Child Trust Funds may change.
11. We will notify you if the Account is no longer exempt from tax or if the Account fails to comply with the Child Trust Funds Regulations 2004 (as may be amended from time to time) and becomes void or is no longer exempt from income tax.
12. Additional contributions may be made to the Account, up to a maximum of £3,600 per subscription year (excluding the Government contribution(s)). The first subscription year runs from the date of opening the Account until the day before the child's next birthday. Subsequent subscription years run from the child's previous birthday to the day before the next birthday. If the maximum subscription is not made in any subscription year, the amount cannot be carried over to the following subscription year. The maximum subscription levels are set by the Government and may be amended from time to time.
13. Additional subscriptions that exceed the annual subscription limits in any subscription year will be returned. The amount of the excess will be returned either to the third party that sent it (if known) or to the Registered Contact. Repayment is subject to the Society having sufficient information to make it and will normally be made by cheque.
14. No withdrawals can be made from the account before the child's 18th birthday except in the following circumstances: where we receive notice from the HM Revenue & Customs that the child has died under the age of 18 or where we receive notice from the HM Revenue & Customs that withdrawals are authorised where the child is terminally ill. Any tax exemption will end on the death of the child.
15. Once the child reaches 18, the account will transfer to one of our instant access accounts available at that time and will be subject to the terms and conditions of such an account as may be in force at that time. We will write to the child prior to the transfer, setting out the available options.
16. An annual statement will be issued within 61 days of the child's birthday. The statement will show the transactions on and the balance of the account.
17. You can transfer the Account free of charge to a different provider at any time, subject to the agreement of the new provider. Your request to transfer must be made in writing, stipulating the time within which the transfer is to be made (you must allow a minimum of 28 days in which we may carry out your instructions).
18. Transfers to the Account from different providers will be accepted free of charge.
19. The child will be the beneficial owner of all funds in the Account. Any additional subscriptions made to the account are treated as gifts to the child and cannot be revoked. The Account may not be used as security for a loan.

